

# Information System Activity Review Log

<b>Asset</b> select one	Desktop station # ____ iPad Server Mobile Device Other _____
<b>Audit Logs</b>	Description:  Date Reviewed: Staff Trained Date:
<b>Passwords</b>	Password Requirements:  Date Updated: Staff Trained Date:
<b>Encryption</b>	Description:  Date Secured/Updated: Staff Trained Date:
<b>Software</b>	Description:  Date Updated: Staff Trained Date:
<b>Anti-Virus Firewalls</b>	Description:  Date Patches Current: Staff Trained Date:
<b>Data Back-Up</b>	Description:  Date Viewed: Staff Trained Date:

Reviewed by Name: \_\_\_\_\_

Reviewed by Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Review Findings (i.e. No suspicious activity, all updates complete):

Resolution:

Resolution (incident tracking):